

Interpersonal Writing Level 1

	Exceeds Expectations Novice-High: 5	Meets Expectations Novice-Mid: 4.5	Approaches Expectations Novice-Low: 4	Below Expectations Novice-Low: 3.5, 3
Task How well do I complete the task?	• I complete the task by using a variety of learned statements and questions.	• I complete the task by using some simple learned statements and questions.	• I complete the task by using memorized words and high frequency phrases.	• I complete the task by using only a few very basic memorized words. 3.5 3
Comprehensibility How well does the audience understand me?	• I can be easily understood. • The message is clear.	• I can be understood. • The message is mostly clear.	• I can be somewhat understood. • The message is partially clear.	• I can be understood only with great effort. 3.5 • The message is not clear. 3
Vocabulary Use How extensive and applicable is my vocabulary?	• I consistently use extensive vocabulary to complete the task.	• I use adequate vocabulary to complete the task.	• I use limited and/or repetitive vocabulary.	• I use extremely limited and/or repetitive vocabulary. 3.5 • My native language interferes. 3
Language Control How accurate are my grammatical structures?	• I correctly use grammatical structures appropriate to the task most of the time. • Errors do not interfere.	• I use grammatical structures appropriate to the task some of the time. • Errors occasionally interfere.	• I rarely use grammatical structures appropriate to the task. • Errors frequently interfere.	• I do not use grammatical structures appropriate to the task. 3.5 • Errors usually interfere. 3
Communication Strategies How well do I respond to the prompt?	• I respond fully and appropriately to all or almost all parts of the prompt. • My response is well-organized and relevant.	• I respond adequately to most parts of the prompt. • My response is generally organized and/or relevant.	• I respond inadequately to some parts of the prompt. • My response is somewhat organized and/or relevant.	• I respond inadequately to most parts of the prompt. 3.5 • My response is disorganized and/or irrelevant. 3
Mechanics How accurately do I use correct spelling, capitalization, and punctuation?	• I make no or almost no errors in spelling, capitalization, and punctuation.	• I make occasional errors in spelling, capitalization, and punctuation.	• I make frequent errors in spelling, capitalization, and punctuation.	• I make little or no attempt to use correct spelling, capitalization, and punctuation. 3.5 3

5 x _____ = _____
 4.5 x _____ = _____
 4 x _____ = _____
 3.5 x _____ = _____
 3 x _____ = _____

Total = _____ divided by 6 = _____ out of 5 _____%

