

1.1 Name _____ 1.2 Non-Profit _____

1.3 Team Roles and Contact Information

Names	Cell Phone/WhatsApp Number

Expectations for Group Project:

Each member will guide the team to a strong start each day, by arriving to class on time or early, and work to stay on task. Each member is expected to be engaged and understand that time management is critical for the success of the final video showcase. Additionally, recognize where your areas of strength lie. Be useful in the areas where you can contribute most positively—not everyone can be the film editor. All team members must work together by communicating effectively their expectations on the processes to achieve the final product.

2. Components of the Project

Expected Components	Roles: Who Will Take Responsibility
Non-Profit Research	
Non-Profit Coordinator *coordinates visit and interview with expert*	
Storyboard Development *creative aesthetic *inclusion of cultural background	
Video Creation and Editing	
Script	
APA Reference Page	

3. Team Rules:

Team Do's	Team Dont's

4. ABSENCE POLICY

How will you make absent teammates aware of missed work?

How much **time** will you give absent teammates to complete missed work?

How many unexcused absences will you allow before you FIRE a teammate?

5. What will your team do to make sure ALL members share information so that EVERYONE can complete on time?

6. What behaviors will lead to automatic warnings?

- **Incomplete assignments**
- **Unexcused absences**
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7. Steps for Firing a Group Member:

ALL WARNINGS MUST BE SIGNED BY PROFESSOR AND STUDENT RECEIVING THE WARNING

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- Meeting with professor and team
- Professor Decision on Final Removal

WARNING LOG:

Complete this each time you give a warning to a teammate

Date	Student Name	Reason for Warning	Student Signature	Teacher Signature

7.1 How will you celebrate when your team achieves one of its goals?

Team Signatures:

Name	Signature

8. Purpose: Peer Critiques will be used as a tool to help improve your experience with group work and team teaching. Its purpose is to determine those who have been active and cooperative members as well as to identify those who did not participate.

5-Strongly Agree 4-Agree 3-Neutral 2-Disagree 1-Strongly Disagree

Write Names→	Self (Your Name Here):	Teammate:	Teammate:	Teammate:	Teammate:
Was dependable in attending group meetings.					
Contributed positively to group discussions.					
Contributed a fair share to assignments.					
Worked well with other group members.					
Overall was a valuable member of the team					
TOTAL SCORE:					

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