**Planning an Event**

**Grading Rubric**

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| --- | --- | --- | --- | --- | --- | --- |
| TASK | 5 | 4 | 3 | 2 | 1 | 0 |
| Correctly calculate the total cost (including sales tax) for the supplies for the different group sizes. | Total cost has been correctly calculated for all four group sizes. | Total cost has been correctly calculated for three of the four group sizes. | Total cost has been correctly calculated for two of the four group sizes. | Total cost has been correctly calculated for one of the four group sizes. | Total cost has been correctly calculated for none of the group sizes. | No evidence of calculated total costs. |
| Total costs are under budget for the different group sizes. | Total costs for all four group sizes is under budget. | Total costs for three of the four group sizes is under budget. | Total costs for two of the four group sizes is under budget. | Total costs for one of the four group sizes is under budget. | Total costs for none of the group sizes is under budget. | No evidence of a budget. |
| Calculate the amount of ingredients needed for the different group sizes for two different recipes. | Amount of ingredients is correctly calculated for all four group sizes. | Amount of ingredients is correctly calculated for three of the four group sizes. | Amount of ingredients is correctly calculated for two of the four group sizes. | Amount of ingredients is correctly calculated for one of the four group sizes. | Amount of ingredients is correctly calculated for none of the group sizes. | No evidence of calculated amounts of ingredients. |
| Correctly calculate the amount of drinks (oz.) needed for the different group sizes. | The amount of drinks is correctly calculated for all four group sizes. | The amount of drinks is correctly calculated for three of the four group sizes. | The amount of drinks is correctly calculated for two of the four group sizes. | The amount of drinks is correctly calculated for one of the four group sizes. | The amount of drinks is correctly calculated for none of the group sizes. | No evidence of calculated amounts of drinks. |
| Correctly convert all fractions to decimals. | 90-100% of the fractions are correctly converted to decimals. | 80-89% of the fractions are correctly converted to decimals. | 70-79% of the fractions are correctly converted to decimals. | 60-69% of the fractions are correctly converted to decimals. | 50-59% of the fractions are correctly converted to decimals. | Less than 50% of the fractions are correctly converted to decimals. |
| Create an effective representation for organizing and recording work. | All calculations are neat and easy to read. All solutions are clearly labeled and easy to find. | Most of the calculations are neat and easy to read. Most of the solutions are clearly labeled and easy to find. | Some of the calculations are neat and easy to read. Some of the solutions are clearly labeled and easy to find. | Few of the calculations are neat and easy to read. Few of the solutions are clearly labeled and easy to find. | None of the calculations are neat and easy to read. None of the solutions are clearly labeled and easy to find. | There is no evidence of an effective representation. |